**Group Meeting Minutes**

Date: 07/06/2024

Time: 10:00pm – 11:00pm

Location: Online – Microsoft Teams

Scribe: Nguyen Cuong Nhat

Attendees:

* QAI client/mentor: Nguyen Vo Thanh Khang
* Team members: Nguyen Cuong Nhat, Vuong Khang Minh, Nguyen Dang Duc Anh, Nguyen Ha Huy Hoang, Nguyen Dang Khanh Toan

# **Minutes Details**

## **Agenda/Goals/Questions:**

1. Discussed the report on state-of-the-art techniques.
2. Defined specific compliance rules to be monitored.
3. Determined camera placement and coverage requirements.
4. Planned the next steps for input and output data formats.

**Answers:**

1. Agreed on the compliance rules to focus on.
2. Established guidelines for camera placement.
3. Initiated the specification of input and output data formats.

## **Actions:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Action** | **Who?** | **Due** | **Done** |
| 1 | Specify input and output data formats. | All | Week 6 | No |
| 2 | Start designing system architecture and data flow. | Dev Team | Week 6 | No |
| 3 | Set up development environment for implementation phase. | Dev Team | Week 6 | Yes |